

Highland Trails Homeowners Board Meeting Minutes March 4, 2018

The meeting was held at the home of Tom and Sandy Jones.

In attendance were: Ed McNichol-President, Kim McNichol-Treasurer, Tom Jones-Vice President and Sandy Jones-Member at Large.

Absent were: None.

Also attending was: None.

The meeting was opened at 6:49pm.

Minutes

The Minutes of the September 18, 2017 meeting were approved as submitted.

Tree Inspection

Ed related that he recently conducted a site inspection with our Certified Arborist as part of our Tree Inspection Program. A number of trees were identified as potential risks over the next 36-month period. Ed will work on getting a bid to remove the trees, securing permit(s) from the City of Mill Creek, and coming back to the Board to get approval to conduct this work.

Legal

At Ed's request, Kim will verify that our Liability Insurance Policy includes coverage for the actions of the Board Members.

Annual Meeting Notice

With the entire Board indicating that they are not willing to continue as a self-managed Association, Ed was directed to draft a Notice to Homeowners to not only alert Members to the upcoming Annual Meeting (as required by our governing documents), but to also make them aware of the three options the Association is facing.

The Board further agreed that this correspondence was of such importance that it should be sent via Certified Letter with Return Receipt. This will show a good faith effort to contact each homeowner and could provide some legal coverage if an action were initiated in opposition to any change to the Association.

The meeting adjourned at 7:58 pm.